



**KERALA MEDICAL SERVICES CORPORATION LIMITED**

*(Dept. of Health & Family Welfare, Govt. of Kerala)*

**Thycaud P.O, Thiruvananthapuram,**

**Kerala - 695 014**

**Comprehensive Annual Maintenance Contract (CAMC)**

For Ducted Split Air Conditioning Units Installed at Karunya MCH TVM.

**Quotation No-Quot-03/2026/R**

Name:

Address

Signature

Last date and time for the receipt of quotation: 26.01.2026 02.00 P.M

Date of opening quotation bid : 26.01.2026 04.00 P.M

NOT TRANSFERABLE

*For details;*

e-mail: [elec.kmscl@kerala.gov.in](mailto:elec.kmscl@kerala.gov.in)

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## SECTION I

### INTRODUCTION

- 1.1. **The Kerala Medical Services Corporation Limited - KMSCL** (Tender Inviting Authority) is a fully owned Government of Kerala company set up in 2007 for providing services to the various health care institutions under the Department of Family Welfare and Health. One of the key objectives of the KMSCL is to act as the central procurement agency for all essential drugs and items for all health care institutions (hereinafter referred to as user institutions) under the department.
- 1.2. Ducted Split AC Units of various capacities were installed at various KMSCL institutions. After the warranty period, maintenance of these units was carried out through the Original Equipment Manufacturer (OEM) or OEM-authorized dealers available within the State, who are capable of providing better service and attending to breakdowns within a short span of time.
- 1.3. In this Quotation, the lowest price is not the sole criteria for selection. The two bid system, which is followed, has been designed to eliminate those which do not match the technical specifications/Qualifications or not having the proven experience and to eliminate firms that do not have the financial or technical capability to provide the CAMC.
- 1.4. The payment to the successful bidder will be settled within 15 days from the date of submission of proper invoices and other relevant documents.
- 1.5. Amendments in the terms and conditions of the tender documents may be resorted to on the basis of expert advice to see that more than one firm qualifies for the final round.

Looking forward for a long standing relation with you.

Best wishes,

Date: .01.2026

Managing Director, KMSCL

&

Tender Inviting Authority

**Kmscl invites Sealed quotations from OEM/Authorized Service providers**

SL No	Name of Work	Quot No	Period	Qty	Estimate Amount (Approx) incl of taxes (Rs)	Last Date of submission
01.	CAMC of Ducted split AC units at Karunya MCH Trivandrum.	Quot no/03/2026R	1year	11TR-2nos& 5.5TR-1no	92,483/-	26/01/2026 @2.00pm

## SECTION II

### SCOPE & DESCRIPTION OF CONTRACT

#### 2.1 General Definitions

- 2.1.1 *Government* means Government of Kerala, represented by the Secretary to Health & Family Welfare, who is also the Chairman of the Board of Directors of KMSCL.
- 2.1.2 *Purchase Committee* is a sub Committee of the Board of Directors authorized under Resolution No 1 /2010 to decide on the purchase of the drugs and items procured by the Kerala Medical Services Corporation Ltd
- 2.1.3 *Tender Inviting Authority* is the Managing Director of the KMSCL, who on behalf of the User Institution/Government or the funding agencies calls and finalize tenders and ensure supply, installation and after sales service of the items procured under this tender document.
- 2.1.4 *Blacklisting/debarring* - the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 1 to 5 years from participating in the future tenders of Tender Inviting Authority/User Institution, more specifically mentioned in the Specific Conditions of Contract (Section V) and General Conditions of Contract (Section VI) of this tender document, the period being decided on the basis of number of violations in the tender conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

#### 2.2 Scope

- 2.2.1 Quotation is invited for the **“CAMC of Ducted Split AC Units of Various Capacities installed in the KMSCL Karunya outlet MCH Trivandrum”**. Ducted Split AC Units after warranty period were maintained through the original equipment manufacturer or

authorized dealers of OEM's available in the state who can provide better service and attend breakdowns in a short span of time. The CAMC will be an extended warranty contract on which the periodic preventive maintenance, Supply of all spares and attending breakdown shall be arranged through the successive bidder (Original Equipment Manufacturer /Authorized Dealers of OEM's available in the state). During the period of CAMC. The bidder can withdraw at any point of time, after the minimum price firmness period of 120 days, but not after accepting the Letter of Intent or entering into agreement with KMSCL or without giving a one month prior notice.

### **Section III**

#### **TERMS AND CONDITIONS**

The type of contract is **Comprehensive Annual Maintenance Contract, (CAMC)** whereby it is witness as follows

#### **General Terms and Conditions:**

1. KMSCL invites NIQ for the CAMC of Ducted Split Air Conditioning units from OEM/ authorized service providers of the manufacturer for a period of one year (from the date of signing of CAMC Agreement).
2. Only those bidders having valid authorization certificate in Service and maintenance of Ducted Split AC from OEM can participate in the tender.
3. The company shall provide comprehensive maintenance services ( 4 routine services) for the equipment, onsite supply of all genuine spare parts, attending to breakdown calls within six hours, guaranteeing smooth functioning of the machine and advising the customer on technical aspects.
4. The comprehensive service includes all the services including compressor, duct cleaning, filter cleaning, ducting, fan motor lubrication, control Panel, checking the various sub systems, cooling and condenser coils cleaning and improving the cooling efficiency of the machine. The electrical spares will also be checked to avoid any compressor burnouts.

5. The company shall replace all defective spare parts free of cost including compressor, fan motor, fan blade, electrical controls, HP, LP, ducting damages, thermostats etc and if the time exceeds beyond 48 hour a standby spare part/arrangement will be done.
6. In the event of a compressor/fan motor failure the company shall replace the same with equivalent new compressor from the original equipment manufacturer or their agents in India upon surrendering the defective compressor.
7. Gas leaks if any shall be rectified within 6 hours.
8. The patchworks, painting, damage of sheet metal parts, door locks, door handle, door hinges will not be covered under comprehensive annual maintenance contract.
9. Except where otherwise specified in this proposal , the responsibilities of the company shall cease if this machine is damaged or malfunctions as a result of any examinations, adjustments, or interference to this machine by any person other than an Authorized Technical representative of this company.
10. Force majeure clause shall apply.
11. The contract can be terminated by the owner and/or by the company by giving 15 days notice in writing if the terms and conditions of the contract are not fulfilled by either party.
12. Any increase in taxes, levies or rates imposed by any state or Central government or local authority during the contract period will be paid by the customer.
13. The machine as a whole or in part should be released by you only upon verifying the following.
  - a) The technician should produce the company identity card with his photo affixed while taking possession of the machine or part.

- b) The technician while taking possession of the machine or any part should produce the service center receipt note duly notifying the Employee Code number, date of removal and the particulars of the machine such as machine serial number, compressor serial number etc.
14. The company shall not be liable for noncompliance of this Contract either in whole or in part or for any delay in execution thereof in consequence of any strikes, lockouts, fire, riots, war, insurrection or restraints imposed by the state/ central government or any other authority or other causes whatsoever beyond the control of the Company.
- a) In case the contract is terminated by either party due to any reason whatsoever, the company shall pay back the amount advanced if any after adjusting the appropriate charges for the number of months the contract was in force.
15. It is agreed to between the parties that in respect of any discrepancy, Claim or dispute arising out of or in any way relating to this agreement, all parties shall submit to the jurisdiction of the courts in the city of Thiruvananthapuram.
16. The name of the bidder with contact address and phone number shall also be written on the cover.
17. The bid offer shall be in a single sealed cover with the superscription **CAMC of Ducted Split AC Units of Various Capacities installed in the KMSCL Karunya MCH, Trivandrum.** The sealed cover, shall be submitted in favour **The Managing Director, Kerala Medical Services Corporation Limited, ThycaudP.O, Thiruvananthapuram-14.**
18. The sealed cover shall contain the Price Bid in the Prescribed format

19. The last date and time of submission of Quotations shall be on - **26.01.2026 at 02:00pm**. The quotations shall be sent by registered post or by courier or dropped in a box specifically kept at the KMSCL, Head Office, Thycaud, Thiruvananthapuram-14. The quotations obtained at the KMSCL, Head office shall be opened on the same day in the presence of the contractor or their representative, who choose to be present, at that time. The L1 list will be announced and published on the same day
20. 0.5% of the contract value per day will be levied for every late attend beyond 24 hours subject to a maximum of 10%.

**21. Payment Terms**

- 21.1** The payment of the item as per the price agreed will be made within 15 days from the date of submission of proper invoices and relevant documents.
- 21.2** The original invoice submitted shall be in the name of the Quotation Inviting Authority/ issuer of the supply order and the name of the consignee shall also be mentioned in it.
- 21.3 Payment Terms & Schedule:** - Payment shall be made after completion of the half-yearly preventive maintenance and upon submission of the service reports duly signed by the outlet- in-charge.

## **Section IV**

### **Scope of Work:**

The CAMC will be an extended warranty on which the periodic preventive maintenance and attending breakdown shall be arranged through the successive bidder (shall be an OEM/Authorized Dealers of OEM available in the state who can provide better service and attend the breakdowns in a short span of time). The defective spares including the major parts viz. compressor, fan motor, condenser etc shall be replaced within 12 hours by the Bidder as mentioned in the terms and conditions/scope. During the period of CAMC, cost of spare parts shall be borne by the bidder:-

During CAMC the Service Provider shall also carry out 04 (four) number of preventive maintenance (overhauling) services per year. The preventive maintenance (overhauling) shall cover the details given below:

- a. Cleaning of filters.
- b. Dust cleaning of entire unit by water/ air blower and cloth.
- c. Acid cleaning and repair of condensers and cooling coil fins.
- d. Water cleaning of entire body,
- e. Tightening of all screws, fasteners,
- f. Checking all the electrical parts and wiring and repair of such parts. Oiling and lubrication of all the moving parts.
- g. Checking the play (gap) of condenser motor and if required, refurbishing/replacing defective worn out parts.
- h. Checking cooling effect and if it is found that gas is less the same has to be topped up.
- i. Cleaning/ replacement of filters.
- j. Servicing of remote control and microprocessor controls.

k. Repair of damaged insulation of refrigeration piping of split units, on account of routine service/ repair.

Periodic/ Routine Maintenance shall be as per industry standard/ Maintenance manual of the Air Conditioners.

The parts/components/sub-assemblies used for repair/ replacement by the Service Provider will be of the same make and functional capability as originally available in the system,

Service Provider shall maintain the log sheet which will include number of Services provided during the contract

Date:../01/2026

**Managing Director, KMSCL**

**&  
Tender/Quotation Inviting  
Authority**

I/We hereby declare that I/We have read and understood the above instructions and the terms and conditions mentioned above are binding on me/us.

**Signature & Address of the bidder**

## **Annexure I**

### **Kerala Medical Services Corporation Ltd**

#### **GENERAL INFORMATION ABOUT THE TENDERER**

1	<b><i>Name of the bidder</i></b>	
2.	<b><i>Registered Address of the company:</i></b> <i>(Address, tel, fax, e-mail, website)</i>	
3.	<b><i>Office Address</i></b>  <i>E-mail</i>	
4.	<b><i>Contact Person</i></b>  <i>Designation</i>  <i>Mobile Phone No</i>  <i>Telephone No</i>  <i>e-mail</i>	
6	<b><i>Whether the bidder is Original Equipment Manufacturer or the authorized dealer/representative?</i></b>  <i>If authorized dealer/representative, then name of the Principals/OEM</i>	
7.	<b><i>Registration No. &amp; Date of Incorporation of Company</i></b>	
8.	<b><i>Principal Place of Business</i></b>	
10.	<b><i>Type of Company</i></b>	

	<i>(Limited, Pvt. Ltd, Partnership, Proprietary, PSU, etc.)</i>	
12.	<i>Number of offices / centers in Kerala/South India/India</i>	
13.	<i>Whether any criminal case was registered against the company or any of its promoters in the past</i>	<b>Yes/ No</b>
14.	<i>Other relevant Information provided *</i>	

*\* (please avoid submission of detailed leaflets/brochures etc, if possible)*

Date :

Office seal

Signature of the tenderer/  
Authorized signatory

**Annexure II**

**KERALA MEDICAL SERVICES CORPORATION LTD**  
**PRICE BID FORM**

To

**The Managing Director,**  
Kerala Medical Services Corporation Ltd  
Thycaud .P.O.  
Thiruvananthapuram -695014  
Kerala

Sir,

Having examined and read the NIQ for the CAMC of Ducted Split Air Conditioning units installed at KMSCL Karunya MCH, we herewith offer our best price for the items mentioned herein as follows.

**I. BEST PRICE OFFERED**

<b>Sl. No</b>	<b>Name of the item</b>	<b>Units</b>	<b>Rate</b>	<b>Amount</b>	<b>GST @ ....%</b>	<b>Total Amount ( )</b>
1.	11TRBlue star	2				
2.	5.5 TR Blue star	1				
	<b>Grand Total</b>					

Date :

Office seal

Signature of the tenderer/  
Authorized signatory